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University of New South Wales  
Medical Society  
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MEDSOC EXECUTIVE

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## **Guidelines for considering applications for conference funding**

Recognising the importance of student participation in academic conferences, seminars and other educational activities external to the University of New South Wales, the Faculty of Medicine each year provides a pool of funds to subsidise student attendance at such events.

Activities shall (at a minimum):

- i. Be academic in nature;
- ii. Be of relevance to medical students;
- iii. Have a significant representative component for UNSW, with favour given to presentations and publications;
- iv. Have a precedent of previous sponsorship by the Faculty of Medicine.

The delegate(s) shall report to the Medsoc Council upon their return in the form of a short presentation.

Students are asked to forward **documented evidence** of the above and an **itemised list of forecasted expenses** (i.e. event registration, transport costs) to the President. The application will be discussed amongst the Executive committee at the next Executive meeting, where the application and its merits will be discussed. The President will subsequently recommend any approved application to the Faculty. Evidently, due to the limited nature of funds available, it is possible that costs may not be fully subsidised.